

Diocese of Pensacola-Tallahassee Acceptable Use Acknowledgement Form

I have read each of the following Diocese of Pensacola-Tallahassee Computer Policies, as they apply to the paid or volunteer position I hold in the Diocese of Pensacola-Tallahassee:

- Acceptable Use Policy
- Anti-Virus Guidelines
- Email Use Policy
- Internet Usage Policy
- Personal Communication Devices and Voicemail Policy

I fully understand the terms of these policies and agree to abide by them. **I realize that the Diocese may record for management use any action I take on a Diocesan or parish network, device or computer. I acknowledge that any document, program, database, graphic or other digital production that I may create on said equipment is the property of the Diocese of Pensacola-Tallahassee.** I acknowledge that any violation of these policies will incur disciplinary action up to and including dismissal or possible criminal prosecution.

I agree to comply with these and all other related Diocesan policies:

Signature

Date

Name

Department

Please Print

Phone

This document will be placed in the employee's or volunteer's personnel file in Human Resources.